

KALGOORLIE CONSOLIDATED GOLD MINES



KCGM COMMUNITY INVESTMENT PROGRAMME

APPLICANT GUIDELINES

19 OCTOBER 2012

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1 Community Investment Programme Guidelines

These guidelines are designed to assist community groups and organisations seeking funding from KCGM. The purpose of this document is to provide information on:

- Organisations and projects which KCGM supports;
- Funding levels available through the KCGM Community Investment Programme;
- The process of applying for a KCGM Community Investment; and
- Requirements for reporting to KCGM on project performance.

These guidelines and all documents related to the Programme are regularly revised and updated. Please ensure that you are using the current version of these documents before completing and submitting your application.

The current versions of all documents related to the KCGM Community Relations Programme are available for download on the Community page of the KCGM website at www.superpit.com.au. If you would like help please contact the KCGM Community Relations Assistant on 9093 3488.

2 KCGM Operations

KCGM manages the assets and operations of Joint Venture Owners Barrick Australia Pacific and Newmont Australia Pty Ltd, which include the Fimiston Open Pit, Fimiston Mill, Mt Charlotte Underground Mine and Gidji Roaster.

KCGM is proud to be a part of the Kalgoorlie-Boulder community. A key element of our social responsibility programme is to contribute to the development of the local community. This is supported through donations, grants and partnerships as part of the KCGM Community Investment Programme.

In the five years between 2007 and 2011, this programme invested more than \$1.26 million in local community projects and events. This community investment complements the significant direct and flow-on economic benefits already delivered to Kalgoorlie-Boulder as a result of our operations.

2.1 Investment Levels

There are three levels of support for which an organisation may apply. It is essential that applications are submitted as outlined in section 6 which outlines the application process.

2.1.1 Donations – Amounts up to \$1,000

This is a one-off contribution that applicants may apply for at any time. Contributions may be in the form of cash or in-kind items from the Super Pit Shop. Applications must be submitted on the *KCGM Community Donation Application Form*.

Organisations applying for a donation must be formally recognised and/or registered with the appropriate government bodies. A completed *KCGM Community Donation Evaluation Report* must be submitted to KCGM within 60 days of completion of the event or project.

2.1.2 Grants – Amounts between \$1,000 and \$10,000

Applicants may apply for a KCGM Grant during an appropriate funding round. Contributions may be in the form of cash or in-kind assistance. Applications must be submitted on the *KCGM Community Grant Application Form*.

Organisations applying for a grant must be formally recognised and/or registered with the appropriate government bodies. A completed *KCGM Community Grant Evaluation Report* must be submitted to KCGM within 60 days of completion of the event or project.

2.1.3 Partnerships – Recurring investments or amounts over \$10,000

This is an annual or recurring arrangement where KCGM partners with an organisation to undertake activities which benefit the community as a whole. Applicants must apply for a KCGM Partnership within an appropriate grant round.

Successful partnerships will require the establishment of formal Key Performance Indicators (KPIs) and reporting deadlines between KCGM and the organisation. If the nature of the partnership requires KCGM to be involved in the delivery of the project, a community representative from KCGM should be invited to be a part of the planning committee.

Organisations applying for a partnership must be formally recognised and/or registered with the appropriate government bodies. A completed *KCGM Community Partnership Evaluation Report* must be submitted to KCGM within 60 days of completion of the event or project. If the partnership is recurring or spans several years, interim reporting will be required, and must be submitted on the *KCGM Community Partnership Evaluation Report*.

3 Investment Categories

KCGM supports a broad range of community projects, with investments allocated across the following five categories.

3.1.1 Health

Projects which improve the health and wellbeing of the community in the long term. To be considered for funding, projects must meet at least one of the following criteria:

- Address an identified health need or risk in the community;
- Influence positive changes in physical, mental and emotional health;
- Provide participants with self management skills and resources; or
- Significantly improve the well being of seniors, youth or aboriginal people.

Examples of suitable projects: Community vegetable gardens, school based nutrition programmes, youth outreach programmes and joint programmes between local sporting clubs to provide specialised coaching.

3.1.2 Education and Training

Education initiatives which develop the skills of people and organisations in the community. To be considered for funding, projects must meet at least one of the following criteria:

- Build capacity in organisations which serve the community;
- Enhance educational programmes already in existence;
- Contribute, either directly or indirectly, to the quality of learning, or

- Develop skills which improve access to education, employment and enterprise.

Examples of suitable projects: Work ready programmes, computer literacy workshops for seniors, industry alliances, engineering challenges in schools, lunch bucket programmes.

3.1.3 Community Life

Projects which provide a clear community benefit for Kalgoorlie-Boulder. To be considered for funding, projects must meet at least one of the following criteria:

- Build social capital within the community;
- Promote the cultural diversity of the community;
- Improve access to, and participation in, community life; or
- Provide positive engagement and entertainment opportunities for seniors, youth or aboriginal people.

Examples of suitable projects: Youth festivals, volunteering initiatives, community wide projects, a bus service for kids at risk, activities which bring tourists to the City, joint projects between community organisations.

3.1.4 Arts and Culture

Arts, culture and history projects which enrich life in Kalgoorlie-Boulder. To be considered for funding, projects must meet at least one of the following criteria:

- Promote art and culture participation in the wider Kalgoorlie-Boulder community;
- Preserve and celebrate the rich history of Kalgoorlie-Boulder, its landscape and its people;
- Engage with Kalgoorlie youth to provide a platform for performance, learning and artistic expression; or
- Create significant public artworks, performances and festivals.

Examples of suitable projects: Public sculpture, arts festival, youth concert, arts workshops, verbal history project, aboriginal art exhibitions.

3.1.5 Environment

Projects which help nurture and preserve the natural environment. To be considered for funding, projects must meet at least one of the following criteria:

- Protect or rehabilitate wildlife and the natural environment;
- Improve community awareness and stewardship of the environment;
- Develop innovative ways to preserve and manage the environment; or
- Encourage responsible use of natural resources.

Examples of suitable projects: Community recycling projects, wildlife rehabilitation and handling, woodlands regeneration, research projects, junior landcare programmes.

4 Ineligibility

KCGM will not support:

- Requests which benefit only one person or group, or an individual business enterprise;
- Activities which have the potential to polarise the community, such as political and religious campaigns and events;
- Non-sustainable, disposable entertainment forms eg. helium balloons or fireworks;
- Funding for promotion and marketing activities;
- Any form of travel or accommodation;
- Stop gap measures to maintain the status quo or survival of an organisation; or
- Applications requesting funding for a project which has occurred in the past.

5 Other considerations

Investment decisions will be made with the following considerations in mind:

- Funding is distributed at the sole discretion of KCGM;
- Successful applicants will only be eligible for funding assistance once during each financial year;
- KCGM will only support projects and initiatives delivered for the benefit of Kalgoorlie-Boulder and its residents;
- Investments are not automatically granted because they meet the criteria. Applications will be considered against a number of factors including budget requirements and sustainability of activities and their impact;
- Preference will be given to organisations which have pursued various funding channels rather than relying solely on KCGM for support;
- Organisations must have the capacity and financial stability to support the project for which the funds have been requested; and
- Applications will not be accepted unless they are submitted on the appropriate paperwork.

6 Applications

It is important that KCGM understands the context and potential of your project so that its benefits to the community can be assessed. All applications must be submitted electronically on the KCGM Community Investment Programme Application Form to sponsorships@kalgold.com.au.

- Applications for KCGM Community Donations will be accepted and reviewed throughout the year. Applications for KCGM Community Grants and Partnerships are accepted throughout the year however they will be reviewed on a quarterly basis.
- Applications must be submitted by 11:59pm of the final day of the funding round to be eligible for that round.
- Applications which do not outline a specified level of support will not be accepted, eg. open-ended funding requests;
- Applications which are submitted incomplete will not be accepted.
- Applications submitted in hard copy will not be accepted.

To be eligible for consideration during a quarter, applications for KCGM Community Grants and Partnerships must be submitted by the following dates:

- **31st March**
- **30th June**
- **30th September**
- **31st December**

If you would like help please contact the KCGM Community Relations Assistant on 9093 3488.

7 Notifications

Applicants for Donations will be notified of the outcome of their request within two weeks of the request.

Applicants for Grants and Partnerships will be informed in writing of the outcome of their request within four weeks of the closing date of the grant round in which they have applied. Applicants will be notified in writing regarding the success of their application by the following dates:

- **30th April**
- **31st July**
- **31st October**
- **31st January**

Expenditure of funds applied for must not take place until formal notification of KCGM approval has been received.

8 Recipient Obligations

KCGM views all funding as a partnership, not a one-way transaction and will assist recipients by:

- Structuring community investments so that they help an organisation achieve its goals;
- Measuring and evaluating the success of every community investment; and
- Jointly developing strategic goals and objectives with community investment recipients.
- In turn, recipients must work with KCGM to fulfill their obligations by:
- Returning all community investment paperwork and requested documentation within the required timeframes;
- Using the funding provided for the purpose it is granted for;
- Delivering all the promised benefits outlined in the application;
- Acknowledging KCGM's support in accordance with the conditions outlined;
- Regularly reporting back to KCGM on the status of the project; and
- Evaluating the success of the project in accordance with the conditions outlined.

9 Project Evaluation

All recipients of funding are required to submit a written project evaluation within 60 days of the conclusion of their project on the appropriate KCGM Evaluation Form. These are available for download from the KCGM website www.superpit.com.au.

Grant and Partnership recipients are required to provide a funding acquittal and receipts for all items and services paid for with KCGM funding. Unspent funding must be repaid to KCGM at the time of submission of the evaluation.

Evidence of KCGM acknowledgement must be submitted with the evaluation.

If project circumstances require funding to be used for a purpose other than that for which it was granted, a request must be submitted to KCGM in writing and approved in writing prior to expenditure.

Failure to submit the appropriate paperwork will jeopardise future KCGM funding opportunities and result in a request for the return of investment funds.

10 Further information

For more information about the KCGM Community Investment Programme, please contact the KCGM Community Relations Assistant on 9093 3488, email sponsorships@kalgold.com.au, or visit www.superpit.com.au.